



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

Ph. (757)925-6762 Fax (757)942-4333

NOTICE OF INTENT TO AWARD

TO: Jeff Hartman, Account Manager III, Consultant
Anthem
2221 Edward Holland Drive
Richmond, Virginia 23230

Date: December 2, 2024

Topic: RFP 1868-P Stop Loss Services

This notice of Intent to Award is to Anthem, as specified for Suffolk Public Schools, based on lowest responsive/responsible bidder. Performance of all products and pricing related to this award shall be in accordance with RFP 1868-P, your proposal dated 11/15/2024, all made a part of this award by reference. Contact me if you have questions or need additional information.

Please return an acknowledged copy of this Notice of Intent to Award to the above address within ten (10) calendar days. Thank you and we look forward to working with you.

Sincerely,

Linda Bates, NIGP-CPP, VCO
Coordinator of Purchasing

Receipt of the above **NOTICE OF INTENT TO AWARD** is hereby acknowledged by:

Acknowledged this the _____ day of _____, 2024

By _____ Title _____

Copies: Anne McCoy, Coordinator of Benefits
Bid File

RFP 1868-P
Stop Loss Services
December 2, 2024

TERMS OF AGREEMENT: The initial term of this agreement shall begin on the **January 1, 2025 and end on December 31, 2025** after which this agreement may be extended for up to four (4) additional one-year periods, beginning January 1st and ending December 31st of each year, unless otherwise terminated by either party. The agreement will only be renewed upon mutual agreement of both parties. The School Board may approve a price increase for each subsequent year. Suffolk Public Schools reserves the right the purchase of additional services within the scope of the RFP for renewal terms.

TERMINATION: The School Board Offeror may terminate the Agreement upon ninety (90) days written notice to the other party. Upon this termination for convenience, the Successful Offeror shall be paid only for those additional fees and expenses incurred between notification of termination and the effective date of termination that are necessary for curtailment of its work under the Agreement. The parties may mutually agree in writing to an earlier termination.

In the event of a breach by the Successful Offeror of the Agreement, the School Board shall have the right to immediately rescind, revoke, or terminate the Agreement. In the alternative, the School Board may give written notice to the Successful Offeror by specifying the manner in which the Agreement has been breached. If a notice of breach is given and the Successful Offeror has not substantially corrected the breach within ten (10) days of receipt of the written notice, the School Board shall have the right to terminate the Agreement. A waiver of breach of any provision of the Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement. A violation of any state or federal law or regulation by the Successful Offeror shall be considered a breach of the Agreement.

In the event of rescission, revocation, or termination, all documents and other materials related to the performance of the Agreement shall become the property of the School Board.

This agreement shall be canceled automatically in the event that the local, state or federal government fails to appropriate or allocate sufficient funds or positions for the purpose of continuing the Agreement. This termination shall be complete upon depletion of the previously allocated funds.

Initials: _____

Date: _____

**RFP 1868-P
Stop Loss Services
December 2, 2024**

Fixed Administrative Costs	1/1/25-12/31/25
Current Non-CDH Plan Subscribers	1,329
Current CDH Plan Subscribers	166
Enrollment	1,495
Medical and Pharmacy Administration	\$ 18.60
Pharmacy Rebate Offset	(\$131.33)
External Stoploss Coordination Fee	0.00
Fully Insured Vision Premium	\$ 1.69
Composite Total	(\$111.04)
Annual Fixed Administration Costs Based on Assumed Enrollment	(\$1,992,058.)

CDHP Costs	Renewal PCPM
Non-CDH Plan Subscribers	1,329
CDH Plan Subscribers	166

Rates will be charged separately based on membership in each plan

Anthem HSA	\$ 2.45
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Initials: _____

Date: _____